



Revised 1-7-2014

member handbook includes information on their rights to accept or refuse treatment services, their rights to implement advanced directives, and information on how to access necessary forms and/or telephone contact numbers for assistance.

A copy of the State of Oregon Declaration for Mental Health Treatment is available on line at the following web site:

<http://www.oregon.gov/oha/amh/forms/declaration.pdf>

Contracted providers of community mental health services for adults are expected to inform WCHHS clients at the time of enrollment in services of their rights pertaining to advanced directives in accordance with Oregon Administrative Rules and Oregon statutes pertaining to Declarations for Mental Health Treatment. It is the expectation of Washington County that clients will receive this information as part of the standard notification of rights when entering into services with contracted providers. Providers are expected to provide support to members through the provision of information about advanced directives and how to obtain necessary forms to complete necessary documentation. Additionally, in response to federal directives, providers will be required to assess whether individual clients have completed advanced directives for medical care in addition to advance directives for mental health treatment. Copies of medical and mental health advanced directives will be retained in the client's treatment file.

Documentation of Advanced Directives in clinical records shall include protections against discrimination and will include written authorization or denial of access to information in the client's record by persons authorized to act on the client's behalf, including the copy of advanced directive, during situations in which the client is incapacitated. The documentation shall indicate whether Washington County and/or its contracted provider can provide information to family members or surrogates.

Contracted providers will be monitored for compliance with requirements stated in applicable Oregon Administrative Rules (OARs) and the Mental Health Agreement between Washington County and the state Addictions and Mental Health Division pertaining to Advanced Directives and Declarations for Mental Health Treatment. Provider policies and procedures will be examined and clinical records will be inspected during periodic credentialing reviews to verify implementation of these requirements.

Members and authorized health care representatives may file a complaint if a health care provider has not followed an Advance Directive or Declaration for Mental Health Treatment. Information on how to file Advance Directive complaints Washington County may be obtained by contacting the Washington

Revised 1-7-2014

County QI Coordinator at (503) 846-4554 or from the State Survey and Certification office:

Health Care Regulation and Quality Improvement  
Office of Community Health and Health Planning  
Oregon Health Authority  
800 NE Oregon Street, Suite 305  
Portland, OR 97232  
971-673-0546; fax 971-673-0556

Health Share members, their families, surrogates, and/or assigned Health Care Representative who have any questions in understanding their Advance Directive or Declaration for Mental Health Treatment rights may contact the Washington County QI Coordinator at (503) 846-4554 for assistance.