

Washington County Local Implementation Planning Committee
September 24, 2020
2 pm – 4 pm
Virtual Meeting via Zoom

Welcome	Anita Yap
Introductions LIP Committee/Check-in Group Agreements/Decision making Fist for Five Zoom webinar format September 10, 2020 Meeting Minutes	Anita Yap (15 minutes)
Local Implementation Plan Template	Heather Lyons (10 minutes)
Geographic Equity	Heather Lyons (15 minutes)
Regional coordination	Heather Lyons (20 minutes)
Racial Equity	Heather Lyons (20 minutes)
Community Engagement Plan Update/Check In	Anita Yap (20 minutes)
Closing Thoughts and Comments	Anita Yap (5 minutes)

Attachments:

LIP Committee Meeting Agreements
Fist for Five Decision Making
September 10, 2020 Meeting Minutes

Additional information on the Metro Supportive Housing Services *Local Implementation Plan* is available online at www.co.washington.or.us/Housing/SupportiveHousingServices/index.cfm

To receive future meeting notices with Zoom link, please contact Vara_Fellger@co.washington.or.us

Local Implementation Committee Meeting Agreements

- Keep one's video on whenever possible but respect that it isn't always possible due to technology limitations and home situations.
- Use the "Raise Hand" option to ensure the facilitator can manage input in an efficient manner.
- Give everyone an opportunity to speak, but in the interest of time, use Thumbs Up/Thumbs Down feature or chat to indicate agreement when comments are similar.
- Be conscious of and give space for people to speak especially those who don't always voice their opinion (Step Up/Step Back).
- Ideas to share/thoughts to convey may come after a meeting. It's okay to share those thoughts with facilitators via email or another format.
- Lead with racial equity. Facilitator and committee members should be conscious of and raise the issue, if and when they become aware of/observe individual experiences that call attention to systemic patterns.
- Strive to understand someone else's perspective when there is disagreement on an issue. Given the limitations of virtual meetings, Washington County staff will assist the facilitator to be aware of cues conveying disagreement.
- Practice "Safe Space," by not sharing stories or experiences outside of the group.
- Recognize and uplift other communication styles such as those using a circular "storytelling" rather than the more typical linear method
- Listen to understand and be willing to do things differently and experience discomfort, recognizing discussion will not always lead to closure.
- Maintain a virtual "Parking Lot" list of ideas/questions/topics for future meetings.

Revised 9.10.2020

FIST FOR FIVE DECISION MAKING

Voting will be done through the chat box by typing in “Fist,” “One,” “Two,” “Three,” “Four,” “Five.” Consensus would be achieved at a minimum of three fingers and members voting with less than three fingers should expect to voice their concerns.

Fist =	No
One finger =	Additional discussion needed/Suggest changes
Two Fingers =	More comfortable with proposal/Need to discuss minor issues
Three Fingers =	Not in total agreement/Feel comfortable to let it pass
Four Fingers =	Good Idea/Will work
Five Fingers =	Great Idea/I will assist in any capacity



**METRO SUPPORTIVE HOUSING SERVICES
LOCAL IMPLEMENTATION PLAN (LIP) COMMITTEE MEETING MINUTES
SEPTEMBER 10, 2020, 2:00 P.M.
Virtual Meeting via Zoom**

The Local Implementation Planning Committee is a 21-member committee convened to advise the Washington County Board of Commissioners on the County's plan to implement the Metro Supportive Housing Services Measure. The purpose of the Committee is to provide strategic planning support and to ensure focus and direction of programs and services in accordance with the Supportive Housing Services Measure.

COMMITTEE MEMBERS PRESENT

Brooks, Bridget – City of Tualatin
Cohen, Megan – City of Beaverton/SWS-Beaverton
Curran, Brendan – FG-United Church of Christ
Duyck, Ignolia – Virginia Garcia Memorial Health Clinic
Evans, Annette – WC Dept of Housing Service
Galian, Katherine – Community Action Organization
Hartye, Chris – City of Hillsboro
Hille, Marcia – Sequoia Mental Health Services, Inc.
Huggins-Smith, Sarah – SOS Shelter
Johnson, Ellen – Citizen At-Large
McCrea, Erroll – WC Sheriff's Office/Jail
McGough, Andrew – Worksystems, Inc.
Mena, Javier W. – City of Beaverton
Pero, David – Forest Grove School District
Soneoulay-Gillespie, Toc – Care Oregon
Stoullil, Vera – Boys & Girls Aid
Taylor, Rosemary "Rowie" – DVRC
Trinh, John – Luke-Dorf, Inc.

COMMITTEE MEMBERS ABSENT

Kalevor, Komi – Housing Authority of WC
Salvador, Nelli – Immigrant & Refugee Community Org (IRCO)
Schnitzer, Cole – U.S. Department of Veteran Affairs

STAFF MEMBERS PRESENT

Ruth Osuna – County Administrative Office
Jennie Proctor – Office of Community Development
Josh Crites – Department of Housing Services
Mari Valencia-Aguilar – Office of Community Development
Kristin Burke – Health & Human Services
Marni Kuyl – Health & Human Services

Facilitators: Anita Yap, Multicultural Collaborative
Heather Lyons, Corporation for Supportive Housing

Meeting called to order at 2:05 p.m.

I. INTRODUCTIONS

II. BUSINESS ITEMS

A. How to participate in today's meeting – Anita Yap

Anita reviewed the items agreed to for effective virtual communication by the LIP Committee at the August 27 meeting. The LIP Meeting Agreement is available online at <https://www.co.washington.or.us/Housing/SupportiveHousingServices/upload/LIP-Meeting-Agreements-8-27-20.pdf>

B. What is the Metro Supportive Housing Services Measure? – Heather Lyons

Heather provided a general overview of the measure approved by voters May 2020 which prioritizes funds for low income households and/or those with disabilities experiencing or at risk of experiencing, long-term or frequent episodes of homelessness and in a manner that addresses racial disparities and racial equity.



- C. What Should be included in LIP – Heather Lyons**
Heather reviewed the required elements for local implementation plans as listed in Exhibit “A” to Ordinance No. 20-1442 and took questions from committee members. She noted the required elements may differ slightly when the Metro Stakeholder Advisory issues its final report.
- D. LIP Committee Values – Anita Yap**
Anita reviewed the LIP Committee values from the August 27 meeting.
- E. Geographic Equity – Heather Lyons**
Heather reviewed a Washington County map overlaid with the Metro boundary, noting the measure’s geographic coverage only includes areas within the Metro boundary, not the entire county. This is a first draft and LIP members are asked to provide service locations.
- F. Community Engagement Plan – Anita Yap**
Metro is requiring that the LIP be developed with a community engagement process that is locally convened and prioritizes voices of people with lived experience/communities of color and articulates how the perspectives of communities of color and culturally specific groups were considered and incorporated. She solicited committee members for a list of groups they felt should be included in surveys/focus groups and for strategies/ideas for how existing connections with communities of color and those directly served could be used to engage them in the decision-making process. She requested LIP members to support connections to host focus groups, develop and launch surveys or other feedback methods. She noted all community engagement outreach would need to be scheduled for early to mid-October in order to meet the timeline. Anita said that she would be reaching out to people by the middle of next week.
- G. Regional and Local Reports – Heather Lyons**
Heather Lyons and Jennie Proctor reviewed existing regional and local plans affecting the homeless population and how data from these plans might be used in the development of the LIP. All plans and reports are available at https://www.co.washington.or.us/Housing/SupportiveHousingServices/upload/Reference-List-for-Housing-and-Service-Plans_LIP-2.pdf

III. ADJOURNMENT

The meeting adjourned at 3:48 p.m.

Minutes prepared by Vara Fellger, Washington County Housing Services

To be added to the Metro SHS LIP Committee email listserv, contact Vara Fellger at Vara_Fellger@co.washington.or.us.