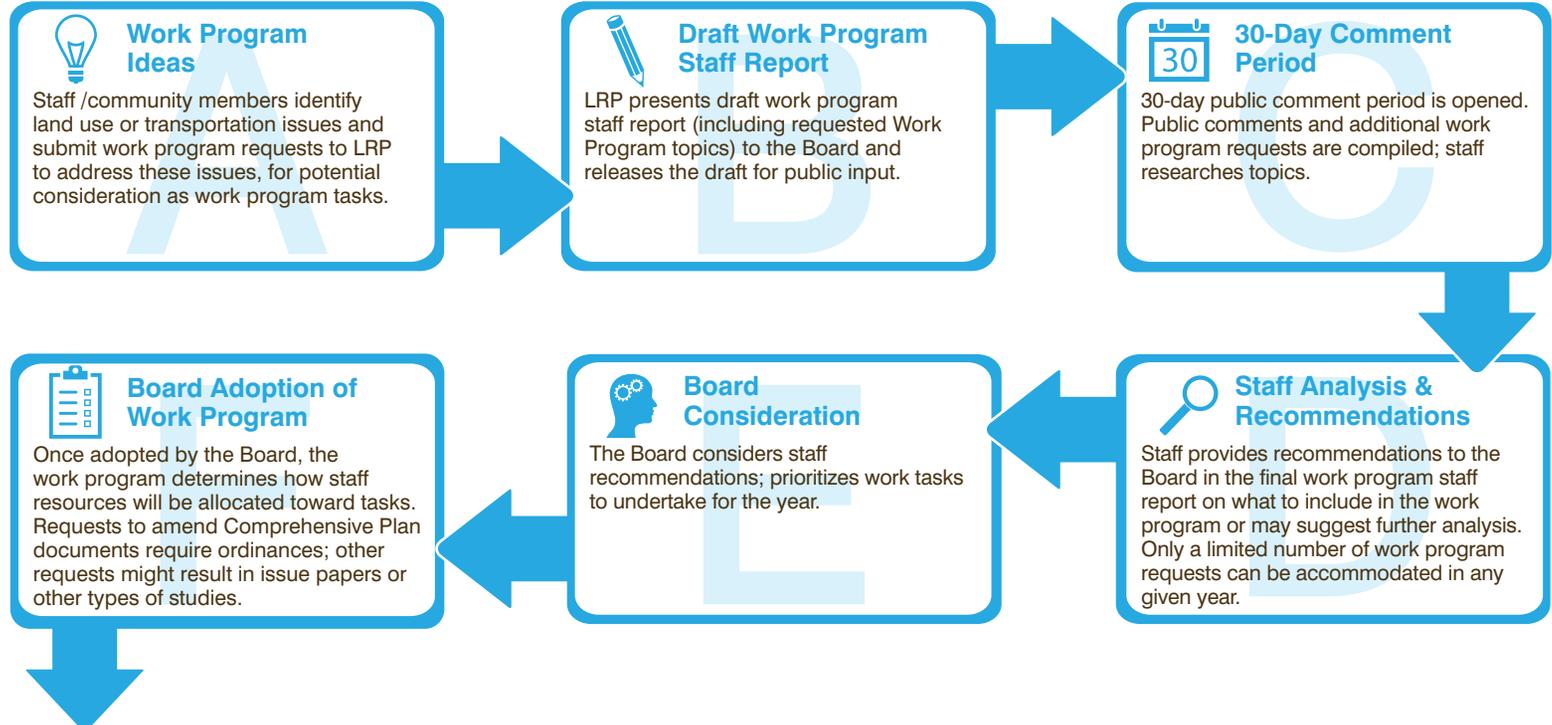


# How an issue or idea becomes a land use regulation

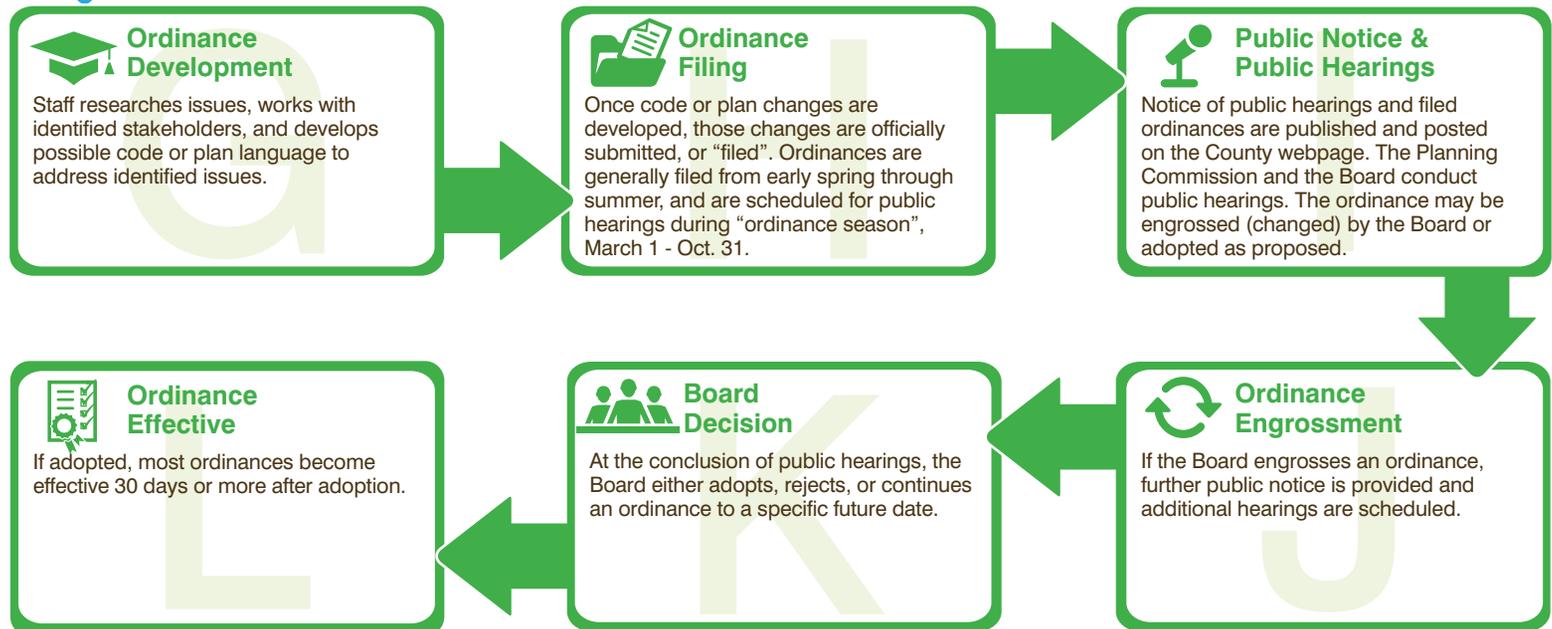
## Part 1: The Annual Work Program

Each year, an annual Long Range Planning (LRP) Work Program is prepared and adopted by the Board of Commissioners (Board). The work program describes planning projects, potential land use ordinances and other LRP activities for the year.



## Part 2: Processing an Ordinance

A land use ordinance adopts, amends or repeals provisions of the Washington County Comprehensive Plan, which includes the Rural/Natural Resource Plan, the Comprehensive Framework Plan for the Urban Area, Community Plans, the Transportation System Plan, the Community Development Code and/or related maps.



## Stay Informed

### Long Range Planning Annual Work Program webpage:

[www.co.washington.or.us/LrpWorkProgram](http://www.co.washington.or.us/LrpWorkProgram)

- Work program staff reports
- Issue papers related to work program requests
- Adopted work programs
- Work program requests

### Land Use Ordinances webpage:

[www.co.washington.or.us/landuseordinances](http://www.co.washington.or.us/landuseordinances)

*Note: "ordinance season" limits land use ordinance hearings to March 1 – Oct. 31*

- Filed land use ordinances (current year and previous years)
- Issue papers related to a specific ordinance
- Planning Commission and Board of Commissioners hearing dates and meeting materials
- How to submit testimony
- Staff contact information

### E-subscribe to "Land Use Ordinances" each year:

<http://washtech.co.washington.or.us/subscriptions>

- Visit the County e-subscriptions page to sign up and select "Land Use Ordinances" subscription option under "Land Use & Transportation"
- Receive email notifications when new information is posted to the Land Use Ordinances page

### Sign-up for the annual Land Use Ordinance mailing list:

- Receive mailed notice of all filed land use ordinances for the current year for an \$8 fee per year
- Sign-up form is included with mailed property tax statements and online (PDF), via the County's Land Use Ordinances webpage (see web address above)



Department of Land Use & Transportation  
Planning and Development Services

## The Long Range Planning Work Program

Each year, the Long Range Planning section of the Department of Land Use & Transportation (LUT), prepares a work program for approval by the Board of Commissioners (Board). The work program describes planning projects, potential land use ordinances and other Long Range Planning activities for the year.

A draft annual work program is presented to the Board at the beginning of each year and then released by the Board to the public and interested parties for review and comment in early spring. Upon consideration of public comments submitted through this process, the Board finalizes the work program for adoption soon after.

### How to submit a Long Range Planning Work Program request

*Note: Only a limited number of work program requests can be accommodated in any given year.*

#### By mail or in person:

Washington County Board of Commissioners  
c/o Andy Back, Planning & Development Services Manager  
Department of Land Use & Transportation, Long Range Planning Section  
155 N. First Ave., Suite 350 MS14, Hillsboro, OR 97124

**By fax:** 503-846-4412

#### By email:

[lutplan@co.washington.or.us](mailto:lutplan@co.washington.or.us)  
Electronic submissions accepted only if sender is adequately identified – full name, mailing address, company/organization affiliation (if applicable), phone number and/or email.

#### Questions?

Contact Long Range Planning at 503-846-3519 or  
[lutplan@co.washington.or.us](mailto:lutplan@co.washington.or.us)