



WASHINGTON COUNTY

SAFETY CHECKLIST, ADOPT-A-ROAD/LANDSCAPE OREGON

(Updated: May 31, 2018)

Safety Training and “Safety Guide”

- Before each clean-up, the group leader must review the “Safety Guide” with all participants.
- As needed, leaders should appoint “team leaders” to ensure adequate oversight of all participants.

Warning signs

- “Litter Crew Ahead” warning signs must be in place before the work begins.
- Know how to erect the signs, where to place them, and how to relocate them as needed.

High Visibility Safety vests

- All participants must wear a high visibility safety vest at all times. To ensure the proper level of visibility, vests must be fastened.

Mind the road, watch the road (vehicles are big, people are small)

- Everyone work on one side of the road at a time.
- Whenever possible, face oncoming traffic.
- Avoid crossing the road.
- Stay off the road pavement! Work on the shoulders.

What **NOT** to use during the clean-up (so participants can focus on the work and be alert)

- No** headsets, iphones, cell phones, alcohol or drugs (also before the clean-up).
- No pets. Please leave all pets at home.

What **NOT** to pick-up during the clean-up

- Do not pick up syringes or hypodermic needles. **If you find any, do not touch them – leave them where they are;** indicate their number and approximate location on the “Adopt-A-Road Clean-Up Report” form (returned to our office after your clean-up is finished).
- Do not pick up heavy, bulky, jagged, or hazardous objects. Report them on the form mentioned above.

Ages of participants

- No one under the age of 12 may participate in the clean-up or be on site. For those between 12 and 17, their parent or guardian must sign the “Authorization to Participate/Release of Liability—Minors” form.

Two forms that must be signed and on file for all participants **before work begins**

- For all adult participants (18 years and older): “*Release of Liability*” form.
- For participants between the age of 12 and 17: “*Authorization to Participate /Release of Liability—Minors*” form (signed by their parent or guardian).

When you are done: the filled trash bags

- When you leave bags on site, leave them together and not in blind spots on the road. Leave bags well off of the side of the road to prevent motorist restrictions.
- If you have only a few filled bags, you can bring them in when you return your equipment.

Department of Land Use & Transportation Operations and Maintenance

1400 SW Walnut Street, MS 51, Hillsboro, OR 97123-5625
phone: 503-846-7623 • fax: 503-846-7620
www.co.washington.or.us/lut • lutops@co.washington.or.us